

Memo

To: Chevy Chase Village Board of Managers
From: Melissa Wiak, Community Liaison/Administrative Assistant
CC: Shana R. Davis-Cook, Village Manager
Date: September 2, 2014
Re: Village Hall Use for August 2014

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of August 2014.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) — Ireland Student Exchange Program Farewell Dinner (2 - night event)	2	\$625
Community Use — Board of Managers Special Meeting, State Highway Administration Meeting, Meeting with Resident-8 E. Lenox (Ellen Sands)	3	\$0.00
Fee Waiver Use/Public Use — Chevy Chase @ Home's Meet and Mingle Events, Friends of Chevy Chase Circle	2	\$0.00